

## **Notice of Motion**

**Council Meeting 14 May 2018**

### **Record of Informal Meetings**

Following concerns raised by the Liberal Democrat Group as to the lack of written record by elected Members when meeting with commercial operators this Council instructs the Monitoring Officer to make the following amendment to the Local Protocol on Member and Officer Relations:

#### **13. Record of Informal Meetings**

- 13.1 There is an expectation that either a Member or Officer will compile written notes during or shortly after significant informal meetings to ensure the Council maintains records of important matters.

Proposer: Councillor Long

Seconder: Councillor Darling (S)